

LIEN SEARCH FORM

CITY OF LAUDERHILL
2000 CITY HALL DRIVE
LAUDERHILL, FLORIDA 33313
ATTN: HELEN GORDON, FINANCE DEPT

Business Name: _____

Address: _____

Tel. #: _____

Attention: _____

DATE OF REQUEST: ____/____/____

REF# _____

PROPERTY ADDRESS: _____

CONDO NAME: _____

Please provide amounts due to the City of Lauderhill for Recorded Liens, Utility accounts and other invoices for the address listed.

<u>Recorded Liens</u>	<u>Date</u>	<u>Unpaid Balances</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
<u>Unpaid Invoices</u>	<u>Date</u>	<u>Unpaid Balances</u>
_____	_____	_____
_____	_____	_____
<u>False Alarms</u>		<u>Unpaid Balances</u>
_____	_____	_____
_____	_____	_____
<u>Utility Account</u>	<u>Customer Number</u>	<u>Unpaid Balances</u>
_____	_____	_____

The latest billing date for the Utility account was _____. Notwithstanding the above-quoted figures, please be advised that the date of your inquiry regarding the balance of the utility account may fall within the middle of a billing cycle. Therefore, all cost attributable to the account may not yet have been posted to the account but are still due and owing. In order to obtain the latest updated balance of the utility account it will be necessary to contact the utility department after the next billing date. The next anticipated billing date will be on _____.
PLEASE ISSUE A SEPARATE CHECK FOR UTILITY PAYMENT.

Balances listed were obtained from City Records. You are advised to verify recorded liens with the Broward County Records Division, Broward Governmental Center, P.O. Box 14668, Fort Lauderdale, FL 33302.

WORK MAY HAVE BEEN COMPLETED WHICH HAS NOT YET BEEN INVOICED AND WHICH WILL REMAIN DUE AND OWING. A separate sheet is included to show the interest due and the date an invoice is past due (i.e. 30 days from issue).

PLEASE NOTE: IF YOU WISH TO EXPEDITE THE RELEASE OF A LIEN, WE ADVISE PAYMENT BE MADE BY CASHIER'S CHECK OR MONEY ORDER.

Verified By: _____ Date: _____